



SPREADSHEET DESIGN

=COUNTIF(A2:A5,"apples")

=IF(OR(B61<\$B\$2,B61>=\$B\$3),"Yes",B61*\$B\$1)
=IF(AND(B6>=\$B\$2,B6<\$B\$3),B6*\$B\$1,"No bonus")

=IF(G5="", "", A5+B3)
=VLOOKUP(B2,G45:F55,2,0)

={{A2:A15*C2:C15}}

=SUM(A3+A5)



What is a Spreadsheet?

A spreadsheet is also known as a workbook, which is made up of one or more worksheets. Created in Excel, it is an electronic spreadsheet program that can be used to store lists, customer database records, and display charts and graphs.

What is a Spreadsheet used for?

A lot of businesses use excel to manage their budgets, business planning, customer records, business intelligence, analysis of sales data, customer data, cash sales, inventory management, management reports, invoicing and statements.

Excel is a powerful tool used in the analysis and presentation of data, a tool available for use by anyone, whether in either a commercial or private setting.

What users of spread sheets say, is ...

- A spread sheet, properly designed, will aid in the smoother running of your business
- Spread sheets are not scary!
- A spreadsheet can actually be of benefit and make things easier
- Spread sheets are custom built to your requirements
- Spread sheets can give you a much clearer picture of where you actually are

GWhiz designed Spreadsheets include ...

- Cash Sales Reconciliation
- Marketing Analysis
- Check Digit Software
- Stock take Analysis
- Product Costing
- Sales Analysis & Graphs
- Product Stock lists
- Telemarketing Reports
- Sales Reconciliation
- Invoicing and Statements
- Small Business Accounts
- Machine & Operator Efficiencies
- Sales Contract Systems

\$35 p/h
plus GST



Box 25053
Whangarei Mail Centre
Whangarei 0148

p 09 4596 123

f 09 4596 124

e info@gwhiz.co.nz

www.gwhiz.co.nz

Existing Spreadsheet need updating, added to or changed?

GWhiz is able to update, add to or change your currently used spreadsheet. Contact us to discuss your requirements.

ALL PRICES EXCLUDE GST
VALID UNTIL 1 MAY 2011